

# Pamoja Pricelist

**2019 Academic Year**

November IB DP examinations

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## General comments

- All prices are quoted in US dollars
- All contracts must be with IB World Schools. Pamoja Education does not contract with any other party (including parents)
- All requests for transfers and course/level changes must be approved by the Pamoja Global Vice Principal (GVP) Academic.
- Terms and conditions are as per the relevant Participation Agreement. These can be found on Pamoja's public website here: <https://pamojaeducation.com/terms-and-conditions/>
- Schools are required to accept these terms and conditions when enrolling students
- Pamoja reviews prices each year and these are published on Pamoja's public website: <https://pamojaeducation.com/for-schools/next-steps/>. Unless otherwise agreed in writing, the price for subsequent years will be as per the published prices for that year.

# Pamoja Taught

## Subjects and tuition fees (excluding Extended Essay) pamoja taught

The tuition fee per year per enrolment is **\$995**.

*Example: For one student taking a two year course starting February 2018, the total fees will be \$995 for year one and \$995 for year two.*

Pamoja Taught courses offered (subject to receiving sufficient enrolments) detailed below:

Year one (Starting Feb 2019 for Nov 2020 exams)	Year two (Starting Feb 2019 for Nov 2019 exams)
Business Management HL & SL	Business Management HL & SL
Economics HL & SL	Economics HL & SL
Film SL	Film SL
French ab initio	French ab initio
ITGS HL & SL	ITGS HL & SL
Mandarin ab initio	Mandarin ab initio
Mathematics HL & SL	Mathematics HL & SL
Philosophy SL	Philosophy SL
Psychology HL & SL	Psychology HL & SL
Spanish ab initio	Spanish ab initio
Spanish B SL	Spanish B SL
TOK	TOK

## Year 1 lifecycle: key dates and special fees



	Pre 13 Feb 2019	13 Feb to 12 Mar 2019	13 Mar to 16 Apr 2019	After 17 Apr 2019
<b>Withdrawals</b>	No fee	\$300 admin fee No tuition fee	Full tuition fee payable	Full tuition fee payable
<b>Course/Level changes</b>	No fee	No fee	Minimum switch fee of \$300 ( <a href="#">Note 1</a> )	Minimum switch fee of \$300 ( <a href="#">Note 1</a> )
<b>Late starter</b>	N/A	N/A	Full tuition fee payable ( <a href="#">Note 2</a> )	N/A
<b>Transfer student</b>	N/A	N/A	N/A	Minimum transfer fee of \$300 plus full tuition fee payable ( <a href="#">Note 3</a> )

### Key points

- Fees apply per enrolment and per course
- Where dates apply (eg to withdrawals), Pamoja must be informed in writing by the deadline. Verbal communication is not adequate – a written record must be available

#### Note 1 (Course and level changes after 13 March)

- Request requires a transfer review. The review will consider what catch-up work is required to be performed by the student, whether this is achievable and what additional teaching support is required.

- If the change is approved, then a minimum switch fee of \$300 will apply (it will be more if additional teaching support is required). There is just one tuition fee (we don't charge tuition fees for both courses).
- No fee will be charged if the change is not approved.
- If the Pamoja Academic Team initiates a level change, then no switch fee will apply.

### **Note 2 (Late starters between 13 March and 16 April)**

- The full tuition fee is payable, but there is no additional late starter charge.
- Pre-prepared catch-up plans are in place – the onus is on the student to perform the catch-up work.
- If a late starter withdraws at any stage after enrolment then the full tuition fee remains payable.

### **Note 3 (Transfer students after 17 April)**

- Request requires a transfer review. The review will consider what catch-up work is required to be performed by the student, whether this is achievable and what additional teaching support is required.
- If the transfer is approved, then a minimum transfer fee of \$300 will apply (it will be more if additional teaching support is required) in addition to the full tuition fee.
- No fee will be charged if the transfer is not approved.
- If a transfer withdraws at any stage after enrolment then the full tuition fee and the full transfer fee both remain payable.

## Year 2 lifecycle: key dates and special fees



	Pre 6 Nov 2018	7 Nov 18 to 12 Feb 2019	After 13 Feb 2019
<b>Withdrawals</b>	Y1 fees apply	No Y2 tuition fee ( <a href="#">Note 1</a> )	Full Y2 tuition fee payable ( <a href="#">Note 1</a> )
<b>Course/Level changes</b>	Y1 fees apply	Minimum switch fee of \$300 ( <a href="#">Note 2</a> )	Minimum switch fee of \$300 ( <a href="#">Note 2</a> )
<b>Transfer student</b>	Y1 fees apply	Minimum transfer fee of \$300 plus full Y2 tuition fee payable ( <a href="#">Note 3</a> )	Minimum transfer fee of \$300 plus full Y2 tuition fee payable ( <a href="#">Note 3</a> )

### Key points

- Fees apply per enrolment and per course
- Where dates apply (eg to withdrawals), Pamoja must be informed in writing by the deadline. Verbal communications is not adequate – a written record must be available

#### Note 1 (Y2 course withdrawals)

- Any withdrawal made prior to 6 Nov 18 is treated as a Y1 withdrawal (no refund of Y1 tuition fee, no Y2 tuition fee).
- Provided Pamoja are informed in writing before the end of 12 February 2019 that the student will not be returning for Y2, then no Y2 tuition fee is due.
- If a student withdraws after 13 February, then the full Y2 tuition fee is payable (note there is no Y2 drop date).

**Note 2 (Course and level changes after 6 Nov 18)**

- Request requires a transfer review. The review will consider what catch-up work is required to be performed by the student, whether this is achievable and what additional teaching support is required.
- If the change is approved, then a minimum switch fee of \$300 will apply (it will be more if additional teaching support is required). There is just one Y2 tuition fee (we don't charge tuition fees for both courses).
- No fee will be charged if the change is not approved
- If the Pamoja Academic Team initiates a level change, then no switch fee will apply.

**Note 3 (Transfer students after 6 Nov 18)**

- Request requires a transfer review. The review will consider what catch-up work is required to be performed by the student, whether this is achievable and what additional teaching support is required.
- If the transfer is approved, then a minimum transfer fee of \$300 will apply (it will be more if additional teaching support is required) in addition to the full Y2 tuition fee.
- If a transfer withdraws by the end of 12 February then no fees are due.
- If a transfer withdraws after 13 February, then the full Y2 tuition fee is payable as well as the full transfer fee.

## Special considerations

### Pamoja students moving schools

If a Pamoja student moves to another IB World School during the academic year, the new school will not be charged unless the original school has not paid. Overall there will only be one tuition fee.

### Medical exceptions

In the case where a student has had to leave their online course due to medical conditions, the fee charged can be reviewed. Approval required from Pamoja Operations Director.

### Scholarships

Pamoja offers a limited number of [scholarships for Pamoja Taught courses](#) which include a 100% discount on the annual tuition fee for each academic year.

- The deadline for applications for scholarships for the 2019 Academic Year (Nov exams) is **28 October 2018**.
- Additional terms and conditions apply to successful scholarship applications.

## Extended Essay

The Pamoja Taught Extended Essay (EE) fee is **\$250**:

- This is the total fee per enrolment across the two-year DP.
- Chargeable from enrolment and non-refundable.

The student must be taking a Pamoja Taught course with us to be eligible for Pamoja Taught Extended Essay.

The Extended Essay must be in a subject where we offer a Pamoja Taught course (but the student doesn't have to be taking that course with us, so, for example, a student taking Pamoja Taught Mathematics HL could do an extended essay in Psychology).

An additional Extended Essay fee of \$250 will be charged in case of a change of Pamoja Taught EE subject.

We reserve the right not to accept EE requests where we do not have teacher capacity.

# School Taught

## Courses (excluding Extended Essay)



The following School Taught courses will be available for IB World Schools.

Enrolments can be at any date **after 8 August 2018**.

Courses will be available for use by schools with enrolments **from 9 January 2019**.

For Nov 2020 exams	For Nov 2019 exams
Biology HL & SL	Biology HL & SL
Business Management SL	Business Management SL
Chemistry HL & SL	Chemistry HL & SL
Mathematics SL	French ab initio
Physics HL & SL	Mathematics SL
Mathematics HL & SL	Physics HL & SL
TOK	Mathematics HL & SL
	Spanish ab initio
	TOK

## Subscription fees (excluding EE)

One School Taught subscription provides **one named student** access to the full content (years 1 and 2) of a single course for one academic year (or until the end of the current academic year if enrolments occur part way through the academic year).

### School Taught Course (excluding TOK and EE)

Number of students enrolled on each School Taught course	Fee (per enrolment per year)
1 to 10	\$250
Cost for additional subscriptions after first 10	\$50

#### Example 1

25 students take School Taught Maths SL course over 2 years

- Year 1: 25 subscriptions  $(10 \times \$250) + (15 \times \$50) = \$3,250$  invoiced in year
- Year 2: 25 subscriptions  $(10 \times \$250) + (15 \times \$50) = \$3,250$  invoiced in year (*note: subject to any changes in price for year two*)
- Total cost for course: \$6,500

#### Example 2

In a single academic year, a school has 20 students take School Taught Maths SL and 30 students take School Taught Business Management SL

- Maths SL: 20 subscriptions  $(10 \times \$250) + (10 \times \$50) = \$3,000$
- Business Management SL:
- 30 subscriptions  $(10 \times \$250) + (20 \times \$50) = \$3,500$
- Total cost for academic year: \$6,500

## School Taught TOK

Number of students enrolled on School Taught TOK	Fee (per enrolment per year)
1 to 20	\$50
Cost for additional subscriptions after first 20	\$25

### Example

100 students take School Taught TOK course over 2 years

- Year 1: 100 subscriptions (20 x \$50) + (80 x \$25) = \$3,000 invoiced in year
- Year 2: 100 subscriptions (20 x \$50) + (80 x \$25) = \$3,000 invoiced in year (*note: subject to any changes in price for year two*)
- Total cost for course: \$6,000

## School Taught subscriptions' terms (excluding EE)

- Charges apply once a named student has been enrolled in the course.
- Students can be enrolled at any time, there is no enrolment deadline. If a student enrolls part way through the academic year, the full subscription fee applies for that academic year.
- **One subscription fee** is for **one named student**. Subscriptions cannot be transferred between students.
- If a student switches courses then this will require an additional subscription (but there is no additional switch fee).
- If a student decides not to continue with the course part way through the year, then the full subscription fee for that academic year remains payable.
- If a student has been enrolled for year one in the previous academic year, then
  - If the School informs Pamoja the student is not returning for year two prior to the end of 12 February 2019, then no Y2 subscription fee will be charged.
  - From 13 February 2019, the full Y2 subscription fee is payable.

## Extended Essay

The School Taught Extended Essay fee is **\$50**

- This is the total fee per enrolment across the two-year DP
- Payable in advance and non-refundable

# Invoicing frequently asked questions

## **When are invoices published?**

- Invoices are emailed to the school billing contact from mid-March.
- A weekly invoicing run is performed as required following the initial invoicing run.

## **What forms of payment are accepted?**

- Our preferred method of payment is Bank Transfer. We will also accept Mastercard and Visa Credit and Debit Card payments and can also take cheques.
- At this stage, we do not accept American Express or PayPal payment

## **What are the payment terms?**

- Payments are due 60 days after the invoice date.
- The contract and therefore financial liability is with the school due to our agreement with the IB. Schools are therefore invoiced and it is their responsibility to pay.
- We always prefer to take payment directly from the school, but in exceptional cases, will take payment from parents.
- Invoices are raised against each school cohort and cannot be raised for individual students.
- Failure to make full payment will ultimately result in withdrawal of services.

# List of abbreviations

DP	Diploma Programme
EE	Extended Essay
GVP	Global Vice Principal
HL	Higher Level
IB	International Baccalaureate
PT	Pamoja Taught
SL	Standard Level
ST	School Taught
TOK	Theory of Knowledge
Y1	Year one
Y2	Year two